



REQUEST FOR QUOTATION

RFQ 2024-03

SUPPLY DISHWASHER At the MMCC KITCHEN

Issue Date: Friday, January 19, 2024

Closing Date: Friday, February 2, 2024 at 12:00 noon

Contact: Alex Patterson, Director
Department of Community Services and Tourism
Municipality of Wawa
40 Broadway Ave, PO Box 500
Wawa, ON P0S 1K0

Telephone 705-856-2244 Ext. 242

Email apatterson@wawa.cc

A. General Description of Project

The Municipality of Wawa is issuing this Request for Quotation (“RFQ”) to seek out a successful supplier who will supply and deliver a commercial dishwasher to the MMCC kitchen

B. Supply

The supplier will procure and ship a dishwasher with the following specification:

- Moyer Diebel MD 2000 HT or Equivalent

*Equivalent to be approved by staff prior to contract award

C. Contact

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Email is the preferred method of contact.

D. Supplier’s Schedule

The Supplier will deliver the machine to the Michipicoten Memorial Community Center on or before June 1, 2024

E. RFQ Quote Submission Requirements

Suppliers interested must prepare and submit a Quote that includes:

a) Budget

Provide a detailed Quote for scope of work. Identify costs for unit and shipping.

b) Deadline and Delivery

An electronic (PDF) version of the Quote shall be submitted to the contact for this RFQ. The deadline for the submission of a Quotation is: **Friday, February 2, 2024 at 12:00 noon**

Quotes received after 12 p.m., February 2, 2024 will not be accepted.

F. Indemnification, Hold Harmless and Insurance Requirements

In addition to other standard contractual terms, the Municipality will require the selected vendor to comply with indemnification, hold harmless and insurance requirements as outlined below:

The Supplier shall indemnify and hold harmless the Municipality (including any of its bodies, agencies, councils and associations and their servants, agents, officers, directors, elected officials, successors, assigns, employees and personal representatives and each of them) from and against any loss resulting from negligence, claim, demand, damages, liability, and costs and permitted assigns.

This provision shall survive termination of any agreement resulting from this RFQ.

G. Accept or Reject Quote

The Municipality reserves the right to accept or reject any or all Quotes and recommendations and may waive minor errors or omissions in any Quote. The Municipality reserves the right to select a Supplier, who in and upon our approval provides the most advantageous solution and demonstrates their ability to provide the expected outcomes of the Quotes that will best serve the interests of the Municipality. Wawa is not obligated to award the contract based on the lowest price or any other particular factor. The Municipality will not be liable or reimburse any firm for the costs they incur to prepare their Quotes. The Municipality also reserves the right to substitute components where the Municipality considers that an alternative may be more suitable and the right to modify any and all requirements stated in the RFQ at any time prior to the possible awarding of the contract. The RFQ does not commit the Municipality to award a contract or to pay any costs incurred in the preparation of a Quote or attendance at a pre-awarded meeting.

H. Acceptance and Termination of Contract

The quotation submitted will form the contract between the Municipality and the Supplier. A signed copy will confirm acceptance of the Quote.

Either the Supplier or Municipality may terminate the contract, once awarded, at any time upon giving notice in writing at least thirty days prior to the date of termination without penalty or recourse. In the event of such termination, the Supplier will be paid for services up to and including the date of termination.